

**ANNUAL REPORTS 2019-2020**  
**DELTA KAPPA GAMMA, ILLINOIS STATE ORGANIZATION**



INTERNATIONAL SOCIETY FOR KEY WOMEN EDUCATORS  
**DELTA KAPPA GAMMA**



**Illinois State**  
**Organization President**  
Beverley H. Johns

# #1 PRESIDENT

## I. Goals Established

- A. Perform the duties of the office
- B. Attend events and functions prescribed for the office
- C. Monitor state organization funds for fiscal responsibility
- D. Focus on three key areas in this biennium: Supporting, Serving, Sharing
- E. Continue to promote Professional Development credits for appropriate state events and seminars
- F. Approve appropriate chapter programs that provide Professional Development as subcontractors of the state organization
- G. Expand and enhance the leadership skills of chapter members
- H. Encourage a partnership with Illinois Teach to Lead Network and Department of Education to provide a Teach to Lead Summit for members and non-members
- I. Continue updating the state organization website for reference and ease of use
- J. Expand the use of DKG ILSO Facebook page
- K. Encourage use of technology (GoToMeeting) for state committee meetings/shared documents/jump drives to store pertinent information
- L. Assist state and chapter leaders/members with questions and concerns
- M. Facilitate changes in state event schedules to meet the needs of the majority of members
- N. Complete appraisals of state personnel as required
- O. Support and rebuild chapters who are struggling

## II. Implementation of Goals

- A. Encouraged members to participate in the work of the state organization and attended state committee meetings in person or via GoToMeeting
- B. Assisted with planning and presented at Training for Chapter Leaders - Leadership Academy sessions April 24/June 6/July 16, 2020; April 24/June 6/July 16 sessions cancelled due to Coronavirus; rescheduled to include Zoom presentations during the summer of 2020 and face-to-face presentations at 2020 Fall Executive Board Meeting
- C. Represented Illinois at the 2019 Delta Kappa Gamma International Conferences - Leadership Training in Des Moines, Iowa, and Global Leadership Training in Connecticut
- D. Planned, attended, and presided at the DKG ILSO Executive Board meeting, Bloomington, IL, September 20-21, 2019
- E. Participated in the Creative Arts Retreat at Allerton
- F. Worked with Teach to Lead Committee on fund raising and publicity and other information to prepare for the Teach to Lead Summit March 6-7, 2020, in Bloomington-Normal
- G. Met with hotel staff at the Marriott St. Louis Airport to discuss plans for the DKG ILSO Convention
- H. Expanded the use of Facebook as a way to communicate on a daily basis the activities of Delta Kappa Gamma, Illinois State Organization. At the time of this writing, over 620 individuals like the page
- I. Attended the Legislative Seminar in Springfield, IL on October 26, 2020
- J. Attended chapter meetings upon invitation and availability
- K. Welcomed collegiate members into several chapters; participated in one induction of four collegiate members

- L. Wrote and mailed personal letters to Illinois school superintendents requesting them to recognize the individual DKG Illinois chapter members working in their respective school districts and informing them of the Purposes of the Society and of DKG Illinois
- M. Communicated monthly with the State Executive Board via President's mailings and mid-month Chapter Check-Ups
- N. Wrote articles for and assisted with editing quarterly issues of the *Newscaster*
- O. Worked with the Webmaster to revise and reorganize the state organization website for ease of use for members
- P. Communicated with chapter leaders and members to answer questions, address concerns, and respond to requests
- Q. Collaborated with state leaders and Rules Committee members to draft amendments to the bylaws/standing rules
- R. Presided at the DKG ILSO General Business and Executive Board Meetings at the Marriott, St. Louis; meetings cancelled due to convention cancellation (Coronavirus)
- S. Supported and collaborated with the Communications and Marketing Committee to plan the Technology Seminars
- T. Collaborated with the Executive Assistant to create the 2019-20 Directory and the 2020 DKG ILSO Convention booklet
- U. Met with chapters having difficulty and provided support
- V. Rebuilding one chapter which has involved establishing meetings and planning programs

### **III. Recommendations**

- A. Review and update yearly the Strategic Action Plan for Renewal and emphasize its use in chapters
- B. Support initiatives that focus on Leadership Development, Programs, Membership, and Marketing
- C. Encourage chapters to use the *Constitution, International Standing Rules, and Go To Guide for Chapter Members* to effectively plan and conduct work
- D. Conduct some state committee meetings with the use of GoTo Meeting and Zoom as a cost-saving measure
- E. Represent Illinois at International conferences and conventions
- F. Encourage chapters to provide programs that meet the criteria of Professional Development hours
- G. Promote Professional Development programs and seminars for members and non-members at state events which meet criteria for hours
- H. Continue to offer Training for Chapter Leaders - Leadership Academy
- I. Encourage chapters to mentor and induct collegiate, early career and active educators
- J. Assist and encourage chapters to identify and mentor potential leaders to assume chapter, state, and International leadership positions
- K. Support the reduction of paper copies and encourage the use of registration forms for all our events that can be sent electronically
- L. Continue to work with the Webmaster to update and revise the state organization website
- M. Urge members to post chapter information on the DKG ILSO Facebook page and like the Facebook page to receive daily information
- N. Urge chapters to have facebook pages and websites (if possible)
- O. Continue accessibility to chapters to answer questions and attend meetings when available
- P. Rebuild struggling chapters

**Beverley H. Johns**, Alpha Phi, Jacksonville

## **#2 RECORDING SECRETARY**

### **I. Goals Established**

- A. Perform duties of the Recording Secretary
- B. Attend functions assigned to this position
- C. Track special ballots when needed
- D. Serve as an ambassador for the state organization
- E. Work to improve the efficiency and accuracy of meeting attendance data

### **II. Implementation of Goals**

- A. Prepared written minutes for State Planning Committee meeting, Executive Board meetings, General Business meeting, and Rules Committee meetings; General Business meeting and one Executive Board meeting cancelled due to convention cancellation (Coronavirus)
- B. Prepared Executive Board attendance sheets to determine a quorum
- C. Served on the State Planning and Rules Committees

### **III. Recommendations**

- A. Request that members presenting oral reports at DKG ILSO Executive Board and General Business meetings give a written copy to the Recording Secretary
- B. Stress that DKG ILSO Executive Board members sign Executive Board attendance sheets
- C. Request that the Committee to Review the Minutes of DKG ILSO Executive Board and General Business meetings explain corrections to help with future minutes
- D. Maintain a file of un-punched minutes for the state organization archives
- E. Maintain current files of minutes on USB drive
- F. Request accurate registration names of chapter presidents and official designees in advance of DKG ILSO Executive Board and DKG ILSO Convention meetings

**Dr. Margaret Trybus, Iota, Oak Park**

## #3 TREASURER

### I. Goals Established

- A. Perform the duties of Treasurer as described in job description with significant attention to detail
- B. Attend functions prescribed for this position

### II. Implementation of Goals

- A. Communicated with chapter treasurers, relaying annual instructions for dues, directions for filing Form 990-N, and the updated Fee Form; communicated via email and telephone with various treasurers to answer questions and provide/request information; provided forms and instructions for ILSO website
- B. Analyzed Annual Reports of Chapter Treasurers (Form 15) due July 15 each year and rectified errors and submitted Form 16 to International by Sept. 1
- C. Processed reservation monies collected for DKG IL:SO Executive Board, Creative Arts Retreat, Teach to Lead Summit, DKG ILSO Convention, the pre-convention tour, and Legislative Seminar
- D. Served on the Lambda State Foundation for Educational Studies Board, Leadership Development Committee, State Planning Committee, and Finance Committee; attended all called meetings via GoToMeeting or in person
- E. Compiled necrology list from Forms 6 and 18A data and shared data with DKG ILSO Editor and Membership Chair
- F. Recorded all transactions in ILSO accounts and Foundation accounts using QuickBooks 2018 software
- G. Monitored all ILSO accounts and funds and invested funds; shared this data monthly with President, Finance Chair, and Foundation Chair
- H. Worked closely with State President, processing all vouchers promptly
- I. Maintained accurate membership records for all chapters; recorded all changes and submitted information to the International office electronically
- J. Filed the Unemployment Tax (U/I 3/40) quarterly; filed FUTA (940) annually, W-3, W-2, Attorney General's Charitable Supplement (AG990-IL) for ILSO and Lambda State Foundation for Educational Studies, Inc., and Form 990 for both
- K. Submitted all books and records for 2018-2019 to Hoffman & Tranel, CPAs, to complete annual audit; presented audit to Executive Board as prepared by Hoffman and Tranel.
- L. Will submit all books and records for 2019-2020 to Hoffman & Tranel, CPAs, in Rock Island for annual audit in late July
- M. Attended DKG ILSO Executive Board meeting in September and at the DKG ILSO Convention; attended Creative Arts Retreat; DKG ILSO Convention cancelled (Coronavirus)
- N. Worked with Society Headquarters to ready instructions for the new dues process that involved collecting dues in the spring instead of September and October each year
- O. Provided training for chapter treasurers on the new Chapter Connect dues program at the DKG ILSO Convention
- P. Reviewed investment policies for responsible investment of ILSO and Foundation funds
- Q. Continued working relationship with RBC Wealth Management to remove some of the investment decisions from the job of the state treasurer

### III. Recommendations

- A. Encourage chapters treasurers to submit paperwork to state treasurer and International immediately following induction in order for new members to be added promptly to International records and mailing lists
- B. Urge ILSO officers and committee chairs to submit all bills and vouchers to state president no later than June 15 in order to close the financial books by June 30
- C. Encourage chapter treasurers to send Form 15, Annual Report of Chapter Treasurer, no later than July 15 to the DKG ILSO Treasurer and file Form 990N electronically to IRS between July 1 and November 15 annually
- D. Encourage chapter treasurers to submit address changes, membership status changes, new members, and deaths to the State Treasurer promptly in order to keep address files up to date and save on returned mail costs
- E. Continue consolidating ILSO banking as much as possible as recommended by the auditor and continue placing investment decisions in the hands of investment consultants as CDs mature

**Sharon Vinson, Zeta, Roscoe**

# #4 EXECUTIVE ASSISTANT

## I. Goals Established

- A. Perform duties of Executive Assistant as prescribed by written contract, Bylaws, Standing Rules, and Personnel Handbook
- B. Respond in a timely manner with all members of the state organization
- C. Attend state committee meetings – Visitation, Event Planning and Management, Finance, Leadership Development, and State Planning
- D. Reduce monthly mailing costs by using electronic communication
- E. Inform Executive Board of changes in member contact information
- F. Develop and maintain professional and working relationships with the State President, Executive Board, and members of the state organization
- G. Create, order, and distribute printed material for state events
- H. Be responsive to members emails by forwarding to the appropriate chairs or Executive Board members
- I. Reduce storage of hard copies of DKG items that are already saved digitally or in archives
- J. Increase marketing of Illinois through promoting DKG windshield stickers and assisting with organization of *Celebrating DKG Women Educators*

## II. Implementation of Goals

- A. Printed, collated, packaged, mailed, and emailed materials for: President's monthly mailings, State Officer/Committee Chair mailings, Annual Reports, DKG ILSO Convention, Fall Executive Board, State Directory/Calendar, State committees, and Transition Meeting
- B. Worked with the State President and others as needed to create and distribute monthly information in the President's mailing and the Chapter Check-Up via email
- C. Attended and assisted at required state committee meetings
- D. Reduced costs for monthly mailings by having items available electronically (except for personal information)
- E. Updated chapter officer/committee chair contact information on email for monthly mailings and additional correspondence
- F. Assisted with mailings, meetings, and scheduling for the 2020 DKG ILSO Convention in St. Louis, MO, and the 2020 Training for Chapter Leaders - Leadership Academy
- G. Created, ordered and delivered commercially printed materials such as the Directory and DKG ILSO Convention booklet to chapter presidents, Executive Board members, state committee chairs, and past state presidents; convention booklet created but not printed due to convention cancellation (Coronavirus)
- H. Forwarded emails to the appropriate chairs or Executive Board members
- I. Organized hard copies of mailings and chapter yearbooks, destroyed those over two years old, and urged members to do the same with chapter directories
- J. Assisted in sales of DKG windshield stickers to DKG members and helped organize upcoming *Celebrating DKG Women Educators*

## III. Recommendations

- A. Continue to find cost-efficient ways to reduce or eliminate hard copies by distributing required materials through the state organization website, personal flash drives/hard drives, and educate members about Google Docs and iMovie to assist in their DKG publications or presentations

- B. Encourage member participation in professional and personal development opportunities offered by DKG and other associations
- C. Encourage the simplification of forms and procedures while reducing the amount of printed material at all levels

**Dr. Kammie Richter, Xi, Fithian**

# **#5 PARLIAMENTARIAN**

## **I. Goals Established**

- A. Perform the duties of the Parliamentarian
- B. Attend functions prescribed for this position
- C. Update parliamentarian materials

## **II. Implementation of Goals**

- A. Assisted State President with parliamentary procedures at DKG ILSO Convention General Business Meeting and Executive Board meetings; General Business Meeting and one Executive Board meeting cancelled due to convention cancellation (Coronavirus)
- B. Attended State Planning Committee meeting, in summer, 2019.
- C. Attended two (2) Rules Committee meetings
- D. Helped members with individual Parliamentary questions.
- E. Helped mentor two people who desire to be members of the National Association of Parliamentarians

## **III. Recommendations**

- A. Update the website tips on parliamentary procedure
- B. Encourage members to follow proper parliamentary procedures in their chapter meetings

**Carolyn Godby, Alpha Lambda, Pekin**

# #6 EDITOR

## I. Goals Established

- A. Produce the *Newscaster* in a timely manner, 4 issues per year
- B. Encourage chapter members to send news electronically for publication
- C. Work with the state officers and committee chairs to plan and publish the state activities in the *Newscaster*
- D. Participate in activities at the state and international levels with the purpose of highlighting the involvement of state members, projects, and activities in the *Newscaster*

## II. Implementation of Goals

- A. Photographed and/or secured pictures for *Newscaster* and state file
- B. Produced the *Newscaster* using Adobe InDesign Creative Suite 5
- C. Contacted DKG Society Headquarters for an electronic file of members names and addresses for labeling the *Newscaster*
- D. Updated International's list of members' addresses with help from treasurer Sharon Vinson
- E. Updated the Excel file for electronic mailings
- F. Worked with FUSE: Kelmscott, Berkley, IL on (Volume 74), issues 3 & 4, and (Volume 75), issues 1 & 2 of the *Newscaster* to improve its appearance, contain its cost, and publish it in a timely manner
- G. Worked with FUSE: Kelmscott to insure the *Newscaster* would be labeled and mailed in a timely manner
- H. Electronically sent complimentary *Newscasters* to International officers, state presidents and communications chairs
- I. Electronically sent *Newscasters* to state members who requested electronic over hard-copy
- J. Prepared all reports and complied with regulations required by the United States Postal Service and prepared the "Statement of Ownership" for print in the winter 2019 *Newscaster*
- K. Attended the Communications and Marketing Committee meeting, State Planning meeting, the DKG ILSO Executive Board meeting, the Creative Arts Retreat, and the DKG ILSO Convention; DKG ILSO Convention cancelled (Coronavirus)

## III. Recommendations

- A. Continue to encourage chapters to send chapter news and photos for publication in the *Newscaster* electronically by the 1st of February, May, August, and November
- B. Encourage members to send address changes to the State Treasurer and Editor as well as to the International organization electronically, to the International telephone number, or in writing
- C. Continue working with the state organization officers, committee chairs, FUSE: Kelmscott, and the U.S. Post Office to publish a professional and timely *Newscaster* for the Illinois State Organization members
- D. Participate in activities at the state and international levels with the purpose of highlighting the involvement of state members, projects, and activities in the *Newscaster*

**Patricia (Pat) DeWitt**, Zeta, Rockford

# #7 HISTORIAN

## I. Goals Established

- A. Maintain the historical records of the DKG Illinois State Organization
- B. Work with the Illinois State University Archives staff in the maintenance of the Illinois State Organization Archives
- C. Work with chapters to maintain their histories and submit chapter histories after the completion of the 2018-2020 biennium
- D. Prepare guidelines for chairs to submit committee records to the organization's archives

## II. Implementation of Goals

- A. Visited the ISU Archives as needed to up-date records and to add materials from various state organization sources
- B. Accessed archived materials for member questions and mailed copies as needed
- C. Collected chapter biennium histories electronically and delivered printed copies to the Archives
- D. Prepared *Newscaster* article on the archives
- E. Updated the Historian webpage on the DKG ILSO Website
- F. Wrote guidelines to help state committee chairs prepare records for the state organization archives

## III. Recommendations

- A. Continue updating the Illinois State Organization Archives
- B. Continue to work with the ISU Archives team in the preservation of the organization's archives
- C. Assist the 2018-2020 chapter presidents in completing and sending their 'histories to be added to the organization's archives
- D. Revise the Historian webpage on the DKG ILSO Website as needed
- E. Work with state committees to submit records to the archives

**Lou Ann Jacobs**, Alpha Beta, Normal

# #8 WEBMASTER

## I. Goals Established

- A. Update/create pages and forms as state officers/committees designate with approval of the State President
- B. Post all forms in Word and pdf format
- C. Post all forms on appropriate committee page
- D. Earn annual Certified Website logo from DKG International
- E. Collect permission form from any person with information/picture on the website
- F. Continue to make website more user friendly
- G. Encourage use of social media to share the positive work of DKG Illinois State Organization
- H. Continue use of online registration and payments for all events
- I. Enforce use of any copyrighted material requires permission to post from owner
- J. Password-protect specific documents

## II. Implementation of Goals

- A. Posted forms in Word and pdf format on appropriate committee page
- B. Posted all pages submitted by state officers/committees with prior approval of the-State President
- C. Redesigned website making it less complicated to use
- D. Supported the State President in use of social media
- E. Collected permission form from persons with information/pictures on website
- F. Asked for use of non-copyright materials or owner permission to post, if copyrighted
- G. Continued use of online registration and payments for 2020 state convention
- H. Required password to view the *Newscaster* from DKG ILSO Website
- I. Incorporated photographs on the website
- J. Posted forms on webpage of respective committees for ease of access by members

## III. Recommendations

- A. Continue to update the website to include more photos and graphics to make the site more current, inviting, and relevant to members
- B. Continue to work with committee chairs to review and update the committee webpage
- C. Consult with the State President for changes to the website
- D. Work with committee chairs and organization leaders regarding the use of Google and its-capabilities to make sharing of documents easier

**Rene DeGuzman**, Beta Phi, Plainfield

**Reports of Standing Committees**  
**Society Business**

# **#9 CHAPTER VISITATION**

## **I. Goals Established**

- A. Evaluate the Visitation Process
- B. Communicate the mission of the ambassador program to chapters and ambassadors
- C. Assign ambassadors with close proximity to chapters
- D. Communicate procedures for visits to be accomplished during the biennium
- E. Plan training for chapter presidents and ambassadors
- F. Create materials necessary for visits
- G. Instruct chapters and ambassadors regarding the Chapter Rules Checklist

## **II. Implementation of Goals**

- A. Met with the State President and state leaders and discussed changes to be made to the visitation procedure
- B. Wrote a letter to chapters explaining the new visitation procedure
- C. Identified chapters needing a physical visit using criteria created by the chair and the State President
- D. Assigned ambassadors to chapters in close proximity, when a physical visit is to be made, and assigned other ambassadors to chapters where communication through email, phone calls, texting etc. is expected throughout the biennium
- E. Created materials to be distributed to chapters and ambassadors
- F. Planned visitation training for chapter presidents at Training for Chapter Leaders - Leadership Academy and planned for training of the ambassadors in July;

## **III. Recommendations**

- A. Implement the training for chapter presidents and ambassadors
- B. Keep communication open as the visitation process progresses

**Pam Painter, Chi, White Hall**

# #10 COMMUNICATIONS AND MARKETING

## I. Goals Established

- A. Encourage chapters to make a difference by supporting, sharing with, and serving members
- B. Maintain the DKG ILSO Website and renew the Website certification when required via Webmaster; recommend Webmaster stipend
- C. Publicize the available resources such as: sample newsletters, Ten-Minute Takeaway videos, and various international resources
- D. Train the new communications and marketing teams at Training for Chapter Leaders - Leadership Academy
- E. Coordinate technology seminars in the biennium
- F. Explore and promote multiple social options to meaningfully impact communication and help members understand responsible use of communication systems (phone, text, Facebook, email, etc.)
- G. Recognize chapters' and members' efforts and achievements

## II. Implementation of Goals

- A. Communicated with chapter Communications and Marketing Chairs via DKG ILSO Website
- B. Posted *Get Connected* on the DKG ILSO Website
- C. Submitted motion for the stipend for Webmaster
- D. Created a questionnaire/survey on the structure of future technology seminars, made it available as an online submission and published it in the *Newscaster*; continued to look for resource ideas that foster communication and marketing throughout chapters
- E. Provided two convention workshops based on responses submitted by members and leadership; workshops not held due to convention cancellation (Coronavirus) but will be rescheduled for 2021 convention
- F. Planning three one-day seminars to be presented in 2020 and 2021
- G. Attempted to correct members' emails as currently listed by International

## III. Recommendations

- A. Look for ways to support chapter use of technology for communications, publicity, and marketing
- B. Continue to communicate with chapter Communications and Marketing Chairs via email and articles
- C. Propose the stipend for Webmaster
- D. Continue to hold seminars based on technology and marketing; investigate alternate funding possibilities
- E. Post *Get Connected* on the website and continue to plan communications and marketing sessions for the convention

Mary Jane Sterling, Nu, Peoria

### **Committee Members:**

Eileen Darin, Gamma Theta, Crest Hill  
Amy Gerdes, Alpha Tau, Gillespie  
Suzy Perkins, Beta, Bloomington  
Melissa Smay, Chi, Kane

Patty Walsh, Beta Alpha, Chicago  
Rene DeGuzman, Beta Phi, Plainfield (Webmaster/ex-officio)  
Pat DeWitt, Zeta, Rockford (Editor/ex-officio)  
Beverley H. Johns, Alpha Phi, Jacksonville (President/ex officio)

### **Recognition of Illinois State Organization Members Who Have Published in 2019-2020**

Dr. Debra LeBlanc (Beta Phi)

McChesney, V. and LeBlanc, D. (2019). Madam chairman, I move to continue the “Leading effective meetings seminar.” *The Delta Kappa Gamma. Bulletin, Collegial Exchange*, 86(2), 45-46.

Kim Sekulich (Iota)

Sekulich, K. (2019). Engaging adult learners: Teaching by example. *The Delta Kappa Gamma. Bulletin, Collegial Exchange*, 86(2), 34-36.

# #11 EVENT PLANNING AND MANAGEMENT

## I. Goals Established

- A. Update DKG ILSO Calendar periodically
- B. Update committee duties and responsibilities
- C. Record state convention statistics annually
- D. Investigate sites recommended by members
- E. Negotiate contracts for DKG ILSO events
- F. Publicize the necessity for staying at the convention hotel, registering for three convention meals, and attending the entire convention to comply with the venue room usage fee

## II. Implementation of Goals

- A. Updated DKG ILSO Calendar attempting to avoid conflicts with religious holidays
- B. Assigned convention responsibilities to Event Planning and Management Committee members including registrar and coordinators
- C. Updated convention statistics from 2019
- D. Visited/contacted/researched possible sites for future North Convention in 2021, future Central Convention in 2022, future South Convention in 2023
- E. Made future North 2021 Convention recommendation to committee in the Chicagoland area in 2021 and in the Central area in 2022
- F. Made a motion at the September 2019 Executive Board Meeting to accept DoubleTree by Hilton in Oak Brook, IL as the site of the 2021 DKG ILSO Convention
- G. Maintained ongoing communication regarding sites for Training for Chapter Leaders in the North and the South in 2020 and Transition for Chapter Leaders in Springfield in 2021
- H. Visited/planned: Fall Executive Board meeting with the Holiday Inn and Suites, Bloomington-Airport and DKG ILSO Convention with the Marriott St. Louis Airport
- I. Began negotiations with Holiday Inn and Suites, Bloomington-Airport for a three-year contract as site for Fall Executive Board
- J. Gave reports, publicized convention in a variety of media, and awarded prizes for "Meet the Minimum"

## III. Recommendations

- A. Encourage chapters to include in yearbooks a two-year listing of upcoming DKG ILSO dates/events when possible to avoid meeting conflicts
- B. Continue to assign convention duties to Event Planning and Management Committee members
- C. Maintain detailed convention statistics
- D. Study event evaluations and make recommendations
- E. Investigate sites for upcoming conventions
- F. Encourage members to attend conventions and state events

**Sylvia Olson**, Alpha Nu, Indian Creek

### ***Committee Members:***

Judith Larson, Delta, Fairview Heights  
Beatrice Hall, Beta Sigma, Decatur  
Jean Tulin, Alpha Rho, Knoxville

Melinda Davis, Alpha Theta, Crystal Lake  
Kathy Betke, Alpha Theta, McHenry  
Dr. Kammie Richter, Xi, Fithian (Executive Assistant)  
Dr. Debbie LeBlanc, Downers Grove (Immediate Past President)  
Beverley H. Johns, Alpha Phi, Jacksonville (President/ex officio)

**DKG Illinois State Organization  
Calendar**

**2020**

- March 6-7                    **Illinois Powered to Teach to Lead Summit**  
Holiday Inn Bloomington Normal, Normal, IL
- April 24-26                **Illinois State Organization Convention – cancelled  
(Coronavirus)**  
Marriott St. Louis Airport, St. Louis, MO
- April 24                    **Training Chapter Leaders (Leadership Academy)**  
Marriott St. Louis Airport, St. Louis, MO – **cancelled  
(Coronavirus)**
- June 6                      **Training Chapter Leaders (Leadership Academy)**  
Bradley University, Peoria, IL – **cancelled (Coronavirus)**
- June 23-25                **Creative Arts Retreat**  
Allerton Park, Monticello, IL
- July 7-11                   **International Convention**  
Marriott Hotel, Philadelphia, PA
- July 15                     **Technology Seminar**  
IEA Building, Bloomington-Normal, IL – **cancelled (Coronavirus)**
- July 16                     **Training Chapter Leaders (Leadership Academy)**  
IEA Building, Bloomington-Normal, IL – **cancelled (Coronavirus)**
- August 5                   ***Celebrating Women Educators Event***  
The “Dragonfly” - Sleepy Creek Vineyard, Fairmount, IL
- September 25-26        **Illinois State Organization Executive Board Meeting  
Training Chapter Leaders (Leadership Academy)**  
Holiday Inn & Suites, Bloomington-Airport, Bloomington, IL
- October 17, 2020        **Technology Seminar**  
Illinois Valley Community College, Oglesby, IL

**2021**

- June 22-24                **Creative Arts Retreat**  
Allerton Park, Monticello, IL
- July TBD                   **International Conference**  
Finland

**2022**

July TBD

**International Convention**  
New Orleans, LA

# #12 FINANCE

## I. Goals Established

- A. Review 2019-2020 DKG Illinois State Organization Adopted Budget as needed
- B. Prepare/propose one fiscally responsible budget 2020-2021
- C. Review the chapter budget form and those submitted by chapters
- D. Review the *Guidelines for Chapter Budget Preparation*
- E. Review the *Guide for Chapter Review/Audit*
- F. Review chapter voucher form and other forms as needed
- G. Post chapter budget forms guidelines, review/audit guide and funds descriptions on DKG ILSO Website for 2019-2020
- H. Provide information and support to chapter finance chairs
- I. Review the investment policy of DKG ILSO and update policy if warranted
- J. Review DKG ILSO *Bylaws* and *Standing Rules* as they pertain to finance
- K. Prepare materials for transition/leadership training of chapter Finance Chairs

## II. Implementation of Goals

- A. Prepared fiscally responsible budgets for 2020-2021
- B. Reviewed chapter budget form and the submitted chapter budget forms
- C. Reviewed the *Guidelines for Chapter Budget Preparation*
- D. Reviewed the *Guide for Chapter Review/Audit*
- E. Prepared materials for chapter Finance Chairs
- F. Distributed chapter budget forms, guidelines, review/audit guide and funds description to the State President for approval prior to posting on the ILSO Website for 2019-2020 and for 2020-2021
- G. Communicated with investment advisor regarding investments in order to secure increased returns
- H. Reviewed DKG ILSO *Bylaws* and *Standing Rules* as they pertain to finance

## III. Recommendations

- A. Provide the ILSO Chapter Budget form, Guidelines for Chapter Budget Preparation, Guide for Review/Audit, Description of ILSO Funds, and Description of International Funds to each chapter finance chair/ chapter president; post documents on the ILSO Website
- B. Request that chapter finance committees prepare a detailed budget for the year July 1, 2020 to June 30, 2021, for approval at their last business meeting of the fiscal year, using the state-supplied materials
- C. Request chapter finance chairs send to the DKG ILSO Finance Chair a copy of the chapter's approved budget using an official 2020-2021 State Chapter Budget form by August 1, 2020
- D. Encourage the submission of all ILSO bills for the fiscal year by June 15 to the State President to allow payment before the end of the fiscal year (Standing Rule, General Procedures, 1.14C)
- E. Work with the DKG ILSO Treasurer regarding investment decisions and communications with chapter treasurers
- F. Continue investment relationship with RBC Wealth Management, Austin, Texas
- G. Recommend the state convention fees for each chapter be \$1.00 per member. Membership is based on the June 30 Annual Report of Chapter Treasurer
- H. Continue the annual Training for Chapter Leaders Workshop/Transition State Leaders fee at \$30.00 for each chapter (Standing Rule, Dues and Fees, 1.11C.1)

- I. Recommend the DKG ILSO Executive Board adopt the Proposed Illinois State Budget FY 2020-2021
- J. Review chapter voucher form and other forms as needed
- K. Post by March 1 chapter budget forms, guidelines, review/audit guide, fund descriptions, biennial report forms, etc., on ILSO Website
- L. Encourage use and submission of all electronic financial documents
- M. Train state and chapter officers/chairs in the use and submission of electronic documents
- N. Adjust State Budget to reflect changes in DKG ILSO *Bylaws* and *Standing Rules*
- O. Review DKG ILSO *Bylaws* and *Standing Rules* pertaining to the Finance Committee and/or budget

**Loryann Eis**, Beta Epsilon, Moline (2020)

***Committee Members:***

Dr. Patricia Kubistal, Kappa, Chicago (2023)

Linda Tobin, Mu, Milan (2023)

Dr. Debra Reid, Gamma, Dearborn, MI (2022)

Vicki L. Smith, Gamma Phi, Princeton (2022)

Carol Beste, Alpha Eta, Bethalto (2021)

Karen Phillips, Gamma Xi, Bartlett (2021)

Kathy Richardson, Gamma Upsilon, Geff (2020)

Sharon Vinson, Zeta, Roscoe (Treasurer/ex officio)

Dr. Kammie Richter, Xi, Fithian (Executive Assistant/ex officio)

Beverley H. Johns, Alpha Phi, Jacksonville (President/ex officio)

# #13 LEADERSHIP DEVELOPMENT

## I. Goals Established

- A. Plan Training for Chapter Leaders - Leadership Academy to include collaborative training sessions
- B. Review the evaluations of the Leadership Academy in April and June of 2020;cancelled (Coronavirus)
- C. Design Leadership Academy collaborative training sessions (April 24, 2020 9a.m.-4p.m. ILSO Convention, St. Louis; June 6, 2020 9a.m.-1:30p.m. Bradley University, Peoria; July 16, 2020 9a.m.-1:30p.m. I.E.A. Building Bloomington); cancelled (Coronavirus)
- D. Provide Training for Chapter Leaders – Leadership Academy registration form online - \$15 includes breakfast/materials/supplies
- E. Follow up immediately after each Leadership Academy session with a written evaluation form
- F. Provide certificates for attendance at each Leadership Academy
- G. Provide leadership opportunities for members and non-members to engage in new adventures in technology
- H. Plan a combined Communications and Marketing and Leadership/Management Seminar for 2021
- I. Provide leadership opportunities for members and non-members through participation in the Teach to Lead Summit March 6-7, 2020

## II. Implementation of Goals

- A. Attended the DKG ILSO State Planning meeting
- B. Planned the Leadership Academy sessions (April 24,/June 6/July 16, 2020) and GoToMeeting; April 24/June 6/July 16 sessions cancelled due to Coronavirus; rescheduled to include Zoom presentations during the summer 2020 and face-to-face presentations at 2020 Fall Executive Board Meeting
- C. Marketed the Leadership Academy sessions by publishing “Save the Date” and posting registration materials on DKG ILSO Website
- D. Collaborated with Communications and Marketing Chair to plan a joint seminar for leadership and technology

## III. Recommendations

- A. Conduct GoToMeeting/Zoom for committee business when necessary
- B. Hold Training for Chapter Leaders - Leadership Academy in even-numbered years
- C. Coordinate a Transition for State Leaders meeting in odd-numbered years
- D. Organize a combined meeting of the Communications and Marketing Committee and Leadership Development Committee to discuss continued collaboration
- E. Communicate via the DKG ILSO Website, *Newscaster*, Facebook, and emails
- F. Continue to support DKG ILSO involvement with the Teach to Lead Summit

**Deborah Lambeth**, Sigma, Griggsville

### **Committee Members:**

Pamela Ave Maria, Eta, Morton Grove  
Julie Ann Bauer, Beta Pi, Decatur  
Christina Edmonds-Behrend, Gamma, Charleston  
Patti Kozlowski, Beta Gamma, Batavia

Shelia Mikeworth, Alpha Upsilon, Hutsonville  
Dr. Joan Róg, Beta Alpha, Chicago (Educational Excellence Chair)  
Sharon Vinson, Zeta, Roscoe (Treasurer/ex officio)  
Dr. Kammie Richter, Xi, Fithian (Executive Assistant/ex officio)  
Beverley H. Johns, Alpha Phi, Jacksonville (President/ex officio)

# #14 MEMBERSHIP

## I. Goals Established

- A. Communicate with the chapters through the *Newscaster* by providing suggestions for retaining, reclaiming, and recruiting membership and by offering membership tips
- B. Assist chapters with membership and necrology questions
- C. Encourage participation in the "One on One" program by asking each chapter to recruit one member and by providing direct communication and assistance between a state Membership Committee member and chapters in her area
- D. Plan and present the Membership Luncheon at the DKG ILSO Convention recognizing all members, particularly those who have 40, 45, 50, 55, 60, and 65 years of membership in DKG. Encourage chapters to order pins for their respective members with these special anniversaries
- E. Recognize the accomplishments of members being honored by other state committees
- F. Encourage each chapter to submit Form 6 Death of Member via UPSP or electronically
- G. Plan and present the Celebration of Life Ceremony at the DKG ILSO Convention and send notes of sympathy if Form 6 is received in a timely manner.
- H. Organize a workshop, Ten-Minute Takeaway, and Poster Session for members at the DKG ILSO Convention
- I. Receive and evaluate recommendations of women proposed for State Honorary Membership and submit names of qualified candidates to the DKG ILSO Executive Board for consideration
- J. Plan a workshop for Membership Chairs at the Training for Chapter Leaders - Leadership Academy
- K. Assist in the rebuilding of chapters that have considered dissolution and in supporting struggling chapters

## II. Implementation of Goals

- A. Submitted articles and membership tips to the *Newscaster*
- B. Answered membership and necrology questions from chapters and members
- C. Encouraged participation in every chapter recruiting at least one member by having state Membership Committee members assigned to each area and to act as a resource
- D. Planned the Membership Luncheon for the 2020 DKG ILSO Convention where all members were celebrated, especially those who have served DKG 40, 45, 60, 55, 60, and 65 years; due to convention cancellation (Coronavirus), Membership Luncheon cancelled but those to be celebrated will be included in 2021 luncheon program and in the Summer 2020 *Newscaster*
- E. Accepted and recorded Form 6 from chapters
- F. Planned the Celebration of Life Ceremony for the 2020 DKG ILSO Convention; due to convention cancellation (Coronavirus), ceremony cancelled but those to be remembered will be included in 2021 ceremony
- G. Organized and presented workshops, a Ten-Minute Takeaway, and Poster Session for the 2020 DKG ILSO Convention; workshops not held due to convention cancellation (Coronavirus) but will be rescheduled for 2021 convention
- H. Planned and presented a workshop at the April 24/June 6/July 16, 2020 Training for Chapter Leaders - Leadership Academy; April 24/June 6/July 16 sessions cancelled due to Coronavirus; rescheduled to include Zoom presentations during the summer 2020 and face-to-face presentations at 2020 Fall Executive Board Meeting.
- I. Assisted in the rebuilding of chapters that considered dissolution or other challenges in maintaining their group

### **III. Recommendations**

- A. Continue to submit membership-related articles and tips to the *Newscaster*
- B. Provide assistance to chapters with membership or necrology questions
- C. Stress that chapters send Form 6 to the DKG ILSO Membership Chair
- D. Encourage member recruitment and retention
- E. Evaluate and revise as needed the Celebration of Life Ceremony and Membership Luncheon
- F. Advocate and recommend women for State Honorary Membership
- G. Continue to assist struggling chapters and those that have considered dissolving

**Linda Adcock**, Beta Phi, Naperville

#### ***Committee Members:***

Barbara Blanco, Nu, Peoria

Sandy Cook, Gamma Gamma, Elgin

Louann Harms, Alpha Beta, Fairbury

Jackie Hernandez, Upsilon, Bourbonnais

Diane Kovach, Psi, Harrisburg

Dr. Felisha Parsons, Eta, Chicago

Denise Pawelczyk, Gamma Gamma, Elgin

Dorothy Stanfield, Gamma Theta, Plainfield

Jennifer Stringfellow, Gamma, Charleston

Kathy Zeller, Beta Rho, Naperville

Beverley H. Johns, Alpha Phi, Jacksonville (President/ex officio)

# #15 Nominations

## I. Goals Established

- A. Maintain contact with chapter Nominations Chairs and presidents in all six areas; ILSO Nominations Committee members to consider visiting the chapter to meet members
- B. Encourage members from all chapters to serve at the local, state and international levels
- C. Urge early selection/election of chapter president, officers, and committee chairs for the 2020-2022 biennium
- D. Write and send monthly training tips to incoming chapter presidents
- E. Encourage submission of recommendations for International elected officers and committee members for 2020-2022 biennium
- F. Review and update the *Official Form for Recommendation for Elected Positions*, *Recommendation Form for Illinois State Organization Committee Appointments*, and the *Suggested Selection Criteria for Illinois State Organization Nominees*

## II. Implementation of Goals

- A. Committee members contacted chapter presidents regarding the process of sending the 2020-2022 slate of new chapter officers to ILSO Nominations Chair; sent a welcome letter to all current chapter leaders
- B. Encouraged members from all chapters to serve at the local, state and international levels
- C. Prepared official Notification of Chapter President and slate of officer's documents for 2020-2022 biennium for posting on DKG ILSO Website
- D. Wrote and sent monthly training tips to incoming chapter presidents and posted tips on the DKG ILSO Website
- E. Encouraged attendees at the Fall 2019 Executive Board meeting to submit recommendations for International elected officers and committee members for 2020-2022 biennium
- F. Reviewed and updated the *Official Form for Recommendation for Elected Positions*, *Recommendation Form for Illinois State Organization Committee Appointments*, and the *Suggested Selection Criteria for Illinois State Organization Nominees* for posting on the DKG ILSO Website

## III. Recommendations

- A. Conduct a nominations activity at 2020 Fall Executive Board Meeting with chapter presidents and state leaders to consider recommending themselves or chapter members for elected/appointed positions and send email with recommendation forms to members who expressed an interest in serving and include the nomination form.
- B. Write and send leadership tips to incoming chapter presidents
- C. Update website with annual Nominations letters and forms
- D. Mentor and encourage current chapter/state officers and committee chairs to continue serving as DKG leaders
- E. Encourage members to consider serving at the international level

**Dr. Debbie LeBlanc**, Beta Phi, Downers Grove

### **Committee Members:**

Susan Cottrell, Beta Psi, Chicago (Area 1)  
Karen Sirgany, Pi, Stockton (Area 2)

Barbara Ragheb, Xi, Champaign (Area 3)  
Judy Hooper, Omicron, Ottawa (Area 4)  
Cynthia Schwab, Beta Zeta, Metamora (Area 5)  
Janis Roberts, Psi, Mount Carmel (Area 6)

# #16 PERSONNEL

## I. Goals Established

- A. Assess the equipment needs of the DKG Illinois State Organization
- B. Review and update the Personnel Handbook, especially the Duties and Responsibilities of the Treasurer and Editor
- C. Communicate with the three DKG Illinois State Organization employees
- D. Advertise, interview and select candidates for the Treasurer and Editor positions
- F. Work with the Finance Committee on stipends for new hires
- G. Maintain a current inventory for auditing and assess for future purchases
- H. Submit articles to the *Newscaster*
- I. Prepare a brief job description/application for a Treasurer mentee position
- J. Prepare and present appropriate Executive Board motions for the mentee position and equipment needs
- K. Advertise, interview and select a candidate for the Treasurer mentee position

## II. Implementation of Goals

- A. Contacted each officer, committee chair and personnel to determine equipment needs
- B. Prepared revisions of the Personnel Handbook to be presented at Fall Executive Board Meeting 2020
- C. Communicated with three employees through cards and email to encourage them and to thank them for their hard work
- D. Conducted a performance appraisal attended by the State President, Immediate Past State President, Personnel Chair and Executive Assistant Dr. Kammie Richter and recommended that the Executive Assistant be offered a three-year contract
- E. Interviewed and selected a candidate for Editor and Treasurer positions and offered one-year contracts to Dr. Kammie Richter for the Editor position and Sharon Vinson for the Treasurer position to be approved at the 2020 DKG ILSO Convention
- F. Discussed the Salary Schedule for Employees during the Committee meeting
- G. Worked with Finance Committee to make sure stipends were included in the budget
- H. Updated current equipment inventory
- I. Submitted articles to the *Newscaster* concerning Editor and Treasurer positions
- J. Used present application for Treasurer mentee position
- K. Presented proposal to DKG ILSO Executive Board concerning Treasurer mentee program and equipment needs
- L. Continuing to advertise for Treasurer position

## III. Recommendations

- A. Continue to communicate with officers, committee chairs, and personnel concerning equipment needs and budget appropriately for those
- B. Present recommended Personnel Handbook changes at Fall Executive Board Meeting
- C. Continue to communicate with employees
- D. Make a recommendation at the Fall Executive Board Meeting for the Treasurer position allowing that person to be a mentee to the Treasurer before taking the position in July 2021
- E. Evaluate the Editor position being part of the Executive Assistant's position and be prepared to search for an Editor if the position does not work out
- F. Continue to work with the Finance Committee concerning salaries and stipends for employees

- G. Maintain a current equipment inventory
- H. Continue to prepare articles for advertising positions in the *Newscaster*

**LaVonne Chaney**, Beta Pi, Shelbyville

***Committee Members***

Barbara Bergdolt, Gamma, Paris  
Patricia Gaines, Alpha Delta, Chicago  
Carol Hughes, Alpha Beta, Roanoke  
Carlene Lutz, Kappa, Indiana Head Park  
Pam Rightsel, Beta, Bloomington  
Beverley H. Johns, Alpha Phi, Jacksonville (President/ex officio)

# #17 RULES

## I. Goals Established

- A. Bring DKG Illinois State Organization (ILSO) *Bylaws* and *Standing Rules* into compliance with the *International Constitution and Standing Rules* and current ILSO procedures and practices
- B. Request that DKG ILSO officers, committee chairs, and related personnel review DKG ILSO *Bylaws* and *Standing Rules* and use current governing document terminology and referencing
- C. Update the Rules Committee webpage on the DKG ILSO Website
- D. Update the *Bylaws*, *Standing Rules*, and *Standing Rules* Index following approval of amendments at DKG ILSO Executive Board meetings and Convention General Business Meetings and forward to State President for inclusion on the DKG ILSO Website and in monthly mailings
- E. Provide a current electronic file of the DKG ILSO *Bylaws*, *Standing Rules*, and *Standing Rules* Index to the State President and Executive Assistant for distribution
- F. Review the Chapter Rules Model and Chapter Rules Checklist in accordance with the DKG ILSO *Bylaws* and *Standing Rules*
- G. Support ambassadors and assist chapters in updating Chapter Rules to be in compliance with the DKG ILSO *Bylaws* and *Standing Rules*
- H. Request individual chapters send updated Chapter Rules in electronic form to DKG ILSO Rules Committee Chair
- I. Establish procedures for bringing proposed amendments to the *Bylaws* and *Standing Rules* to the Rules Committee for review

## II. Implementation of Goals

- A. Brought DKG ILSO *Bylaws* and *Standing Rules* into compliance with the *International Constitution and Standing Rules* and with current DKG ILSO procedures and practices
- B. Requested at September Executive Board meeting and in September mailing that DKG ILSO *Bylaws* and *Standing Rules* terminology be used correctly by members
- C. Updated Rules Committee webpage on the DKG ILSO Website
- D. Updated the *Bylaws*, *Standing Rules*, and *Standing Rules* Index following approval of amendments at DKG ILSO Executive Board Meeting and DKG ILSO Convention General Business Meeting and forwarded to the State President and Executive Assistant for inclusion on the DKG ILSO Website and in monthly mailings; General Business Meeting and one Executive Board Meeting cancelled due to convention cancellation (Coronavirus)
- E. Reviewed the minutes of the DKG ILSO Executive Board and Convention General Business Meeting and updated DKG ILSO *Bylaws* and *Standing Rules* actions into the appropriate documents; General Business Meeting and one Executive Board meeting cancelled due to convention cancellation (Coronavirus)
- F. Reviewed and updated Chapter Rules Checklist and Chapter Rules Model

## III. Recommendations

- A. Advise and support chapters to bring Chapter Rules into compliance with governing documents and current chapter procedures and practices and to store Chapter Rules electronically
- B. Maintain ongoing review of the DKG ILSO *Bylaws* and *Standing Rules*

- C. Continue to encourage DKG ILSO officers, committee chairs, and related personnel to review DKG ILSO *Bylaws* and *Standing Rules* related to their positions
- D. Request documentation of updated Chapter Rules from individual chapters be sent electronically to Rules Committee Chair
- E. Maintain an electronic file of current Chapter Rules to be made available to DKG ILSO officers upon request
- F. Update Chapter Rules Checklist
- G. Update the Rules Page on the DKG ILSO Website on a regular basis
- H. Update the *Standing Rules* Index after each rule change at DKG ILSO Executive Board and DKG ILSO Convention General Business Meeting
- I. Provide a current electronic file of the DKG ILSO *Bylaws*, *Standing Rules*, and *Standing Rules* Index to the State President and Executive Assistant and incoming Rules Chair

**Britta Peterson, Zeta, Rockford, Chair**

***Committee Members:***

Mary Kay Gatchel, Alpha Zeta, Decatur  
Christine Berto, Nu, Peoria  
Linda Lucke, Alpha Nu, Libertyville  
Teena Zindel-McWilliams, Beta Sigma, Decatur  
Margaret Trybus, Iota, (Recording Secretary)  
Carolyn Godby, Alpha Lambda, Pekin (Parliamentarian)  
Beverley H. Johns, Alpha Phi, Jacksonville (President/ex officio)

# #18 STATE PLANNING

## I. Goals Established

- A. Review the *Strategic Action Plan for Renewal*; distribute a revised copy at the DKG ILSO Executive Board
- B. Continue expansion of professional development and leadership skills for state members as an aid to increase membership and chapter leaders
- C. Plan activities for the 2019 DKG ILSO Executive Board meeting with emphasis on leadership training
- D. Plan activities for the 2020 DKG ILSO Convention
- E. Plan activities for the 2020 Training for Chapter Leaders - Leadership Academy
- F. Continue to encourage the use of GoToMeeting, as well as meetings in person to conduct committee work
- G. Coordinate with the Communications and Marketing Committee to plan technology seminars for 2020 and 2021
- H. Create a marketing plan for membership and state events

## II. Implementation of Goals

- A. Reviewed, revised and recommended that the *Strategic Action Plan for Renewal* be adopted by State DKG ILSO Executive Board
- B. Provided information to DKG ILSO Executive Board members regarding the three focus areas of Supporting, Sharing, Serving
- C. Supported a partnership with ECET2 (Elevating and Celebrating Effective Teachers and Teaching), Illinois Teach to Lead Network, Department of Education and state organization to offer a Powered by Teach to Lead Summit on March 6-7, 2020
- D. Planned the 2020 DKG ILSO Convention using the theme "Making a Difference"; convention cancelled (Coronavirus)
- E. Coordinated with Leadership Development Committee to plan Training for Chapter Leaders – Leadership Academy April 24/June 6/July 16, 2020; April 24/June 6/July 16 sessions cancelled due to Coronavirus; rescheduled to include Zoom presentations during the summer 2020 and face-to-face presentations at 2020 Fall Executive Board Meeting.
- F. Encouraged chapters to offer Professional Development as subcontractors of the state organization

## III. Recommendations

- A. Continue to review and revise the *Strategic Action Plan for Renewal*
- B. Address concerns regarding the state organization and chapters, especially those in need of increasing membership and accepting leadership roles
- C. Continue to offer Professional Development for state and chapter programs and offer to members and non-members
- D. Monitor and address issues related to convention locations and costs
- E. Continue to support the use of technology to conduct state organization business
- F. Use surveys to monitor the needs of members attending state events
- G. Continue to expand the use of DKG ILSO Facebook page as a way to get information to chapter members quickly

**Beverley H. Johns**, Alpha Phi, Jacksonville

***Committee Members:***

Dr. Joan Róg, Beta Alpha, Chicago (First Vice-President/Educational Excellence)  
Linda Adcock, Beta Phi, Naperville, (Second Vice-President/Membership Chair)  
Dr. Margaret Trybus, Iota, Oak Park (Recording Secretary)  
Pamela Painter, Chi, White Hall (Corresponding Secretary/Chapter Visitation Chair)  
Dr. Debbie LeBlanc, Beta Phi, Downers Grove (Immediate Past President)  
Sylvia Olson, Alpha Nu, Indian Creek (Event Planning and Management Chair)  
Debbie Lambeth, Sigma, Griggsville, (Leadership Development Chair)  
Debra Vorce, Gamma Epsilon, Granite City (Music Chair)  
Mary Jane Sterling, Nu, Peoria (Communications and Marketing Chair)  
Lavonne Chaney, Beta Pi, Shelbyville (Personnel Chair)  
Loryann Eis, Beta Epsilon, Moline (Finance Chair)  
Lou Ann Jacobs, Alpha Beta, Normal (Historian)  
Cheryl Cox, Gamma Upsilon, Cisne (PD Coordinator)  
Carolyn Godby, Alpha Lambda, Pekin (Parliamentarian)  
Sharon Vinson, Zeta, Roscoe (Treasurer)  
Dr. Kammie Richter, Xi, Fithian (Executive Assistant)  
Patricia DeWitt, Zeta, Rockford, (Editor)  
Rene DeGuzman, Beta Phi, Plainfield (Webmaster)

*Reports of Standing Committees*  
*Society Mission and Purposes*

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# #19 ACHIEVEMENT AWARD

## I. Goals Established

- A. Encourage chapters and members to nominate a member who has demonstrated outstanding dedication and participation in the Society at the state, regional, and international levels
- B. Prepare *Newscaster* article encouraging members to nominate qualified members
- C. Educate DKG ILSO Executive Board members on voting electronically
- D. Urge DKG ILSO Executive Board members to vote electronically
- E. Recognize past Achievement Award recipients at the DKG ILSO Convention
- F. Present the Achievement Award at the State Convention
- G. Suggest updates to the website
- H. Encourage chapters to select a member for a Chapter Achievement Award

## II. Implementation of Goals

- A. Submitted *Newscaster* article encouraging nominations
- B. Included in Chapter Checkup a reminder to submit nominations
- C. Prepared ballot for DKG ILSO Executive Board members
- D. Sent ballots to DKG ILSO Executive Board members and urged them to vote electronically
- E. Counted the ballots that were received
- F. Presented the Achievement Award at the DKG ILSO Convention; will be presented at 2021 convention due to 2020 convention cancellation (Coronavirus)
- G. Recognized past recipients at the State DKG ILSO Convention; will be recognized at 2021 convention due to 2020 convention cancellation (Coronavirus)
- H. Updated Achievement Award Committee webpage on DKG ILSO Website

## III. Recommendations

- A. Continue to use the recently revised nomination form
- B. Continue to use the recently revised ballot
- C. Present the Achievement Award at the DKG ILSO Convention
- D. Encourage chapters and members to nominate qualified members including those who had been nominated previously but were not selected
- E. Update past recipient information and recognize past recipients at the DKG ILSO Convention
- F. Work with the State President and Webmaster to update committee webpage on DKG ILSO Website
- G. Discuss continuation of ideas for a Chapter Achievement Award

**Joan Funk, Delta, Mascoutah**

### ***Committee Members:***

Mary Jane Bauer, Delta Gamma, Quincy  
Judi Heckel, Gamma, Charleston  
Barb Purdy, Rho, Elwood  
Donna Soukup, Alpha Delta, Darian  
Jane Yoder, Pi, Galena  
Beverley H. Johns, Alpha Phi, Jacksonville (President/ex officio)

# # 20 EDUCATIONAL EXCELLENCE

## I. Goals Established

- A. Provide a variety of professional and personal growth programs, leadership seminars and Professional Development Hour sessions for approved workshops at the chapter and state level that integrate the Purposes of the Society and current trends relevant to local and global educational topics and cultural projects
- B. Offer a 'Program of the Month' suggestion and post on the DKG ILSO Website
- C. Award the Florence A. Cook Recruitment Grant to a recipient in each of the six geographic areas
- D. Award the Grant-In-Aid to an eligible college student
- E. Support the work of the State President, the Leadership Development Committee, and the Communications and Marketing Committee to offer an Illinois Teacher Leadership Summit Powered by Teach-To-Lead in FY 2020
- F. Empower, support, and mentor members to enhance shared leadership skills in their professions and at all levels of Society
- G. Prepare materials and provide training for chapter Educational Excellence Chairs at Training for Chapter Leaders - Leadership Academy collaborative sessions
- H. Recommend continued evaluation of chapter and DKG ILSO events
- I. Plan a pre-convention tour for the DKG ILSO Convention in St. Louis, MO
- J. Recognize members achieving status of National Board Certification and Doctoral Degrees during this biennium

## II. Implementation of Goals

- A. Organized various One-Hour Workshops, Ten-Minute Takeaways and Poster Sessions which featured both personal growth and professional development opportunities for the 2020 DKG ILSO Convention; due to convention cancellation (Coronavirus), planned sessions will be rescheduled for 2021 convention
- B. Engaged members to be subcontractors to provide Professional Development Hours for one- hour sessions at chapter, Coordinating Councils and the DKG ILSO Convention Offered a 'Program of the Month' suggestion and posted it on the DKG ILSO Website; convention cancelled (Coronavirus)
- C. Awarded the Florence A. Cook Recruitment Grants at the Awards Breakfast, April 26, 2020; due to convention cancellation (Coronavirus), awards were sent to recipients and published in Summer 2020 *Newscaster*
- D. Awarded the Grant-In-Aid at the Awards Breakfast, April 26, 2020; due to convention cancellation (Coronavirus), award was sent to recipient and published in Summer 2020 *Newscaster*
- E. Coordinated the pre-convention trip and luncheon to Kimmswick, MO
- F. Supported DKG ILSO committees by assisting with The 4<sup>th</sup> Annual Illinois Teacher Leadership Summit Powered by Teach-To-Lead, in collaboration with supporting organizations
- G. Recognized member attaining Doctoral Degree at the DKG ILSO Membership Luncheon; due to convention cancellation (Coronavirus), member will be recognized at 2021 convention
- H. Prepared materials and provided training for chapter Educational Excellence Chairs at Training for Chapter Leaders - Leadership Academy collaborative sessions

## III. Recommendations

- A. Continue to encourage chapters, Coordinating Councils and DKG ILSO sponsored events to present workshops that offer Professional Development Hours
- B. Continue to work with the Leadership Development Committee and the Communications and Marketing Committee to develop a variety of strong programs for DKG members
- C. Continue to collaborate with DKG ILSO committees to offer the Illinois Teacher Leadership Summit Powered by Teach -To-Lead, in cooperation with supporting organizations
- D. Continue to award the Grant-In-Aid Continue to submit 'Program of the Month' suggestions to the DKG ILSO Website
- E. Continue to conduct Go-To Meetings for committee business in January/February and during the summer in even numbered years
- F. Continue evaluation of chapter and DKG ILSO events

**Dr. Joan L Róg**, Beta Alpha, Chicago

***Committee Members:***

Jen Burisek, Beta Phi, Bolingbrook  
Anita Schulter-Wilson, Upsilon, Kankakee  
Jessica Mikeworth, Alpha Upsilon, Lawrenceville  
Cindy Roder, Alpha Delta, Chicago  
Ashley Lofland, Beta Pi, Decatur  
Penny Mulconrey, Delta, Belleville  
Bonnie Lawhorn, Beta Epsilon, Coal Valley  
Cheryl Cox, Gamma Upsilon, Cisne (Professional Development Coordinator)  
Cara Gatchel, Beta Zeta, Decatur (Florence A. Cook Recruitment Grant)  
Mary Hayes, Xi, Champaign (Grant-In-Aid)  
Beverly H. Johns, Alpha Phi, Jacksonville (President/ex officio)

# #21 INTERNATIONAL PROJECTS

## I. Goals Established

- A. Communicate information and encourage support of International Projects: Educational Foundation, Speakers Fund, World Fellowship Fund, Emergency US Funds, and Schools for Africa
- B. Inform and encourage chapters to contact and support World Fellowship Recipients studying within the state of Illinois
- C. Inform and encourage support of the DKG ILSO Project: Marion Medical Mission's work in the African countries of Malawi, Tanzania and Zambia
- D. Update International Projects Committee webpage on the DKG ILSO Website
- E. Advertise and implement travel experiences for 2021 to Scandinavian countries of Finland and Estonia
- F. Encourage membership to support the 2021 travel experience visit
- G. Present a workshop *International Travel: Where We Have Been and Where We Are Going* at 2020 DKG ILSO Convention to make attendees more knowledgeable of previous travel experiences

## II. Implementation of Goals

- A. Communicated (via President's mailing, DKG ILSO Website, *Newscaster*) with chapter chairs to support International Projects including Schools for Africa and Marion Medical Mission
- B. Researched and made contact with World Fellowship student studying in the area and invited her to a chapter event and the DKG ILSO Convention
- C. Recognized chapter contributions to Schools for Africa and Marion Medical Mission at the DKG ILSO Convention; due to convention cancellation (Coronavirus), chapters will be recognized at 2021 convention
- D. Updated International Projects webpage on DKG ILSO Website
- E. Investigated travel experience to Finland and Estonia
- F. Collected Emergency Fund contributions at the Membership Luncheon
- G. Encouraged chapter support of the Malawi Project through presentations by Kimberley Richey, Marion Medical Mission Marketing Chair

## III. Recommendations

- A. Encourage chapters to support Schools for Africa and Marion Medical Mission projects
- B. Recognize chapters that contribute to Schools for Africa and Marion Medical Mission projects

**Teresa Maguire**, Gamma Upsilon, Fairfield

### **Committee Members:**

Antoinette Minuzzo, Alpha Nu, Lake Bluff (Vice-Chair)  
Brenda Azinger, Beta Iota, Bloomington  
Mary Ebert, Delta Gamma, Quincy  
Beverly Madsen, Omicron, Ottawa  
Dr. Wendy McCarty, Alpha Phi, Jacksonville  
Patricia Rinkenberger, Beta Beta, Homewood  
Judith Vaughn, Gamma, Charleston  
Beverly H. Johns, Alpha Phi, Jacksonville (President/ex officio)

**Donations in Support of Schools for Africa**

The following chapters donated a total of \$895.00 to Schools for Africa:  
Upsilon, Alpha Beta, Alpha Delta, Alpha Nu, Alpha Sigma, Alpha Tau, Alpha Upsilon, Beta  
Epsilon, Beta Psi, Gamma Iota

**Donations in Support of the Marion Medical Mission**

The following chapters donated a total of \$8,560.00 to the Marion Medical Mission:  
Gamma, Iota, Xi, Rho, Upsilon, Alpha Beta, Alpha Delta, Alpha Kappa, Alpha Nu, Alpha  
Sigma, Alpha Tau, Alpha Upsilon, Beta Beta, Beta Delta, Beta Epsilon, Beta Eta, Beta Iota,  
Beta Kappa, Beta Rho, Beta Tau, Beta Psi, Gamma Theta, Gamma Iota  
Gamma Upsilon, Gamma Phi, Delta Gamma

As of 4-10-2020 - From July 1, 2019-March 31, 2020

# #22 LEGISLATION

## I. Goals Established

- A. Plan and conduct a Legislative Seminar
- B. Inform leaders and members of state legislative issues
- C. Inform leaders and members of International issues through the US Forum
- D. Honor chapter nominated legislators at the DKG ILSO Convention
- E. Plan and conduct a legislative-related session at the DKG ILSO Convention, if possible

## II. Implementation of Goals

- A. Prepared a Chapter Legislation Contacts data base
- B. Disseminated approved legislative information through the *Newscaster*, Executive Board, chapter Legislation Committee Chairs and/or presidents
- C. Submitted International and state organization information and documents for the website
- D. Planned and presented the Legislative Seminar
- E. Reviewed nomination of legislator for DKG Legislative Certificate of Appreciation

## III. Recommendations

- A. Utilize email to disseminate legislative updates and information to chapter Legislation Committee Chairs and/or presidents
- B. Encourage members to utilize legislative information on the state organization website
- C. Encourage chapters to nominate legislators for the Legislative Certificate of Appreciation
- D. Encourage chapters to send representatives to the legislative seminar
- E. Present a legislative-related workshop at the DKG ILSO Convention, when possible, and encourage, through chapter contacts, members to attend

**Janet Kilgus**, Alpha Beta, Fairbury

### ***Committee Members:***

Joyce Cryer, Xi, Saint Joseph  
Maria Millen, Beta Iota, Normal  
Mary Ann Pollitt, Alpha Tau, Carlinville  
Linda Stolt, Gamma Gamma, Streamwood  
Rosie Wolf, Beta Phi, Downers Grove  
Beverley H. Johns, Alpha Phi, Jacksonville (President/ex officio)

# #23 LITERACY

## I. Goals Established

- A. Conduct two book discussions groups (fiction, non-fiction) at state convention focusing on the theme of the biennium – “women who make a difference”
- B. Encourage chapters to plan and participate in a variety of literacy activities such as book clubs and chapter programs and recognize chapters that share a literacy report
- C. Encourage chapters to recognize school/community literacy activities/projects
- D. Communicate with chapters through the website, *Newscaster*, emails, and monthly mailings

## II. Implementation of Goals

- A. Facilitated the fiction book (*Lilac Girls* by Martha Hall Kelly) and non-fiction book (*Educated: A Memoir* by Tara Westover); discussions not held due to convention cancellation (Coronavirus); rescheduled for 2021 convention
- B. Communicated with chapters through the website, *Newscaster*, email, and monthly mailings

## III. Recommendations

- A. Continue to plan book discussions at state convention for chapters to use during the year
- B. Track participation of members at book talks and use this information in discussions for book selections and ways to present at future conventions
- C. Continue to keep members informed using the website, *Newscaster*, and monthly mailings

**Carolyn Broadhead**, Alpha Tau, Virden

### ***Committee Members:***

Bobbie Finn, Alpha Theta, Crystal Lake

Kay Gaines, Delta, Highland

Pat Long, Alpha Tau, Gillespie

Marilyn Myers, Beta, Bloomington

Jean Rogers, Alpha Sigma, Harvey

Sandy Davis, Upsilon, Bourbonnais

Amy Huftalin, Zeta, Rockford

Beverley H. Johns, Alpha Phi, Jacksonville (President/ex officio)

# #24 MUSIC

## I. Goals Established

- A. Encourage programs involving the state Music Committee members and encourage the inclusion of music at every Delta Kappa Gamma gathering
- B. Coordinate music with other state committees (primarily Membership Committee)
- C. Continue to provide quality musical experiences for members at state functions and encourage our members to participate in music at the state level, as well as at the chapter level
- D. Emphasize the value and importance of music in the development of the child through support and promotion of legislative action to retain music taught by music specialists as an integral part of the curriculum in Illinois
- E. Maintain a current inventory of the state organization Music Lending Library and post it on the website
- F. Create a permanent place to store library materials, with a file of music samples to pass on to each chair

## II. Implementation of Goals

- A. Coordinated assignments and responsibilities for the 2019-2020 year
- B. Attended the Women in the Arts Committee meeting and communicated with the Membership Chair
- C. Selected, planned, and prepared music to be part of the Creative Arts Retreat in coordination with the Women in the Arts Committee and planned for the Fall Executive Board Meeting and the DKG ILSO Convention; encouraged members to be a part of the chorus at convention; convention cancelled (Coronavirus)
- D. Encouraged administrators and board members to retain music in their schools and to continue to have music taught by music specialists in Illinois
- E. Maintained, updated, and housed the state organization Music Lending Library; housed, transported and used the portable Roland keyboard at state functions; updated Music Chair job description
- F. Stored the Lending Library in a permanent location and created a file of sample materials to make transitions easier

## III. Recommendations

- A. Continue to encourage programs that involve state and chapter Music Committee members and make music an integral part of all Delta Kappa Gamma gatherings; continue to remain an integral part of Educational Excellence, Membership, State Planning, and Women in the Arts Committees
- B. Continue to provide music offerings at the state organization level and encourage members to take advantage of these presentations
- C. Continue to promote music in the schools, taught by qualified music teachers
- D. Continue to update, maintain, and encourage use of the state organization Music Lending Library and continue to house, transport, and use the state organization Roland portable keyboard
- E. Explore purchasing or renting a second keyboard (if needed)
- F. Provide professional development hours for state chorus activities

**Debra Vorce**, Gamma Epsilon, Granite City

***Committee Members:***

Elaine Cunningham, Alpha Beta, Minonk

Judith Voorhees, Alpha Iota, Hoopston

Edith Dwinells, Pi, Stockton

Mary Wrobel, Gamma Gamma, Bartlett

Linda McDonnell, Alpha Eta, Granite City

Julie McMillen, Alpha Upsilon, Olney

Beverley H. Johns, Alpha Phi, Jacksonville (President/ex officio)

# #25 SCHOLARSHIP

## I. Goals Established

- A. Continue to encourage members to apply for scholarship and/or stipends
- B. Update and publicize scholarship and stipend availability via the September mailing, DKG ILSO Website and *Newscaster*
- C. Encourage scholarship recipients to apply for an International scholarship
- D. Update Scholarship webpage on DKG ILSO Website to include current Scholarship/Stipend applications and rubric graph

## II. Implementation of Goals

- A. Publicized updated information on DKG ILSO Website
- B. Distributed updated brochures and application information to chapter presidents and Scholarship Committee chairs
- C. Created electronic rubric criteria for special study stipends and scholarships
- D. Awarded at DKG ILSO 2020 Convention three (3) scholarships and three (3) special study stipends totaling \$7,700; recipients to receive awards in mail due to convention cancellation (Coronavirus) and published in Summer 2020 *Newscaster*
- E. Conducted Go To Meetings and selected the Scholarship and Special Study Stipend recipients and informed them and their chapters of their selection
- F. Submitted biographical information for Convention Program Booklet
- G. Determined amounts to be awarded for the 2021 Scholarships and Stipends

## III. Recommendations

- A. Award 2021 Scholarships and Special Studies Stipends as follows:
  - \$2,000 for 6 hours of undergraduate or graduate study
  - \$2,000 for Special Study Stipends for calendar year (1/1/20-12/31/20)
  - Total \$4,000 Scholarship Fund
  - Special Scholarships:
    - \$2,000 for Emilie U. Lepthien Scholarship
    - \$600 for Emma Reinhardt Scholarship
    - \$2,500 for William Charles Iwert and Elizabeth J. Iwert Scholarship
    - Total: \$5,100 Special Scholarship Funds
- B. Continue to update information pertaining to scholarships and stipends via website and mailings
- C. Review and revise rubrics if necessary

**Delores Jones**, Beta Psi, Chicago (2023)

Jacqueline Bainter, Delta, Belleville (2021)  
Stephanie Jordan, Beta Epsilon, Hampton (2020)  
Gerie Kay, Gamma Gamma, Schaumburg (2021)  
Louann Moth, Zeta, Winnebago (2022)  
Gwen Bruno, Alpha Nu, Gurnee (2020)  
Margaret Zaller, Alpha Nu, Lake Villa (2022)  
Julie Vickrey, Xi, Aledo (2023)  
Beverley H. Johns, Alpha Phi, Jacksonville (President/ex officio)

## #26 WOMEN IN THE ARTS

### I. Goals Established

- A. Acknowledge the merits of arts in education and in The Delta Kappa Gamma Society International
- B. Identify, encourage, and recognize member activities/contributions in the visual and performing arts
- C. Plan and implement the Creative Arts Retreat (CAR)
- D. Follow the careers of the M. Josephine O'Neil Award recipients
- E. Organize and facilitate the Art Mart for the 2020 DKG ILSO Convention
- F. Gather Women in the Arts historical materials to submit to Archives
- G. Update scrapbook/album of WIA
- H. Provide opportunities of professional development
- I. Present a workshop at the 2020 DKG ILSO Convention
- J. Create a Facebook group for the Creative Arts Retreat (CAR)

### II. Implementation of Goals

- A. Developed a school art project in Southern Illinois and conducted the 2019 Creative Arts Retreat (CAR)
- B. Highlighted committee members bringing art into the schools on the DKG ILSO Facebook page
- C. Planned workshop sessions and special activities in the visual, performing, and literary arts for the Creative Arts Retreat, June 23-25, 2020 at Allerton Park, Monticello, IL
- D. Sent articles to the *Newscaster* advertising the Creative Arts Retreat (CAR)
- E. Continued tracing careers of recipients of the M. Josephine O'Neil Arts Award
- F. Organized and conducted the Art Mart at the 2020 DKG ILSO Convention with proceeds to be used for the M. Josephine O'Neil Arts Award; Art Mart not held due to convention cancellation (Coronavirus); rescheduled for 2020 Fall Executive Board
- G. Retained and submitted materials to the Archives
- H. Offered PD credit to workshop participants of the Creative Arts Retreat (CAR) and DKG ILSO convention; convention cancelled (Coronavirus)
- I. Maintained and updated the WIA scrapbook/album
- J. Presented a workshop at the 2020 DKG ILSO Convention; workshop not held due to convention cancellation (Coronavirus) but rescheduled for 2021 convention
- K. Created a Facebook group to promote the Creative Arts Retreat (CAR)

### III. Recommendations

- A. Continue to encourage member participation in the Creative Arts Retreat (CAR)
- B. Continue using Allerton Park in Monticello, IL for the Creative Arts Retreat (CAR)
- C. Continue to encourage chapter support of the M. Josephine O'Neil Arts Award through contributions, participation in the Art Mart, and participation in support of award applicants
- D. Continue seeking information concerning the M. Josephine O'Neil Arts Award recipients
- E. Continue to collect, organize and submit materials to the Archives
- F. Maintain the WIA scrapbook and include new materials as they are generated
- G. Continue to provide opportunities for professional development
- H. Continue to update the CAR Facebook group

**Sue Dion**, Alpha Lambda, East Peoria

**Committee Members:**

Barb Baumann, Alpha Beta, Minonk

Betty Carbol, Alpha Nu, Lake Forest

Carol Francis, Gamma Xi, Elgin

Ann Garigiulo, Beta Zeta, Peoria

Carol Hoffman, Alpha Beta, Fairbury

Susan Kaye, Beta Tau, Northbrook

Carol Link, Alpha Phi, Arenzville

Marie Samuel, Psi, Carterville

Christine Scheffel, Gamma Epsilon, East Alton

Mary Stayner, Pi, Stockton

Rebecca Stewart, Alpha, Sycamore

Debra Vorce, Gamma Epsilon, Granite City (Music Chair)

Beverley H. Johns, Alpha Phi, Jacksonville (President/ex officio)

# #27 LAMBDA STATE FOUNDATION FOR EDUCATIONAL STUDIES, INC.

## I. Goals Established

- A. Encourage contributions be made directly for stipends so they can be distributed immediately
- B. Continue Red Ribbon sales for fund income
- C. Award stipends twice annually
- D. Maintain Foundation records
- E. Provide a news release for chapters to use in local newspapers
- F. Accept and include chapter and individual donations into the stipend giving program
- G. Establish an Investment Policy to give guidance to the treasurer, Board, and investment consultant

## II. Implementation of Goals

- A. Met in Ottawa, Illinois on May 8, 2019, and via GoToMeeting on November 18, 2019, to review stipend applications, prepare the budget, update forms, and review goals
- B. Reviewed and updated all documents on the DKG ILSO Website for applicants to download, complete and submit
- C. Encouraged members, chapters, and coordinating councils of the state organization to apply for stipends electronically
- D. Encouraged members and chapters to contribute to the general Foundation fund
- E. Monitored the Foundation investments and prepared an Investment Policy for use by the treasurer and the Investment Consultant
- F. Provided a news release to chapter presidents of stipend awardees and asked for a copy of the article
- G. Awarded stipends to members and chapters as follows:

### May 1, 2019 deadline

- Alpha Theta (Kathleen Betke) **Books for F.I.S.H.** \$1005
- Beta Beta **Future Scientists and Doctors** \$1071
- Beta Beta (Mary Usher) **A Gift from the Heart** \$500
- Beta Phi (Kay Burton) **Book Angels 2019** \$1000
- Beta Rho (Trudy Wille) **Diversification in Reading, Math and Science** \$730
- Teresa Cameron (Omicron)/Lynette Ford (Gamma Rho) **Our Character Counts** \$860
- Tammy Liefer (Beta Delta) **Hands-on Science** \$583
- Pi (Mary Stayner) **It's All About Books** \$900

### November 1, 2019 deadline

- Alpha Phi (Deborah Bicknell) **Raise a Reader** \$1000
- Beta Beta (Arieta Bazile) **A Gift from Me to You** \$510
- Delta (Jacqueline Bainter) **A Look into the Historic Past of Belleville** \$500
- Gamma Epsilon (Christine Scheffel) **CPR for Non-Coaching Teachers** \$1575
- Denese Anderson (Alpha Theta) **Storybook Coding** \$1200
- Julie Bauer (Beta Pi) **Elementary Science in the 21<sup>st</sup> Century** \$860
- Teresa Cameron (Omicron) **Chrome Books for Students** \$2000
- Dr. Felisha Parsons (Eta) **Building Confidence Through Literacy** \$900
- Judy Hahn (Gamma Eta) **Spectacular Science: Family Night** \$1450
- Kathleen Meyer (Gamma Eta) **Dare to Dream Trip to Fermi Lab** \$392

- Kathleen Meyer (Gamma Eta) **Gotcha Pull Prizes for Students** \$400

### **III. Recommendations**

- A. Encourage contributions be assigned to the Foundation's general fund for immediate stipend disbursement
- B. Encourage members, chapters, and coordinating councils to submit applications by April 1 or November 1 of each year
- C. Encourage the members to check the website for date changes
- D. Continue to work with the treasurer to monitor investments for maximum return
- E. Continue to meet in April or May and November to conduct Foundation business and select stipend applicants
- F. Review the Investment Policy annually and modify as needed

**Jan Ellen Shawgo**, Alpha Nu, Libertyville (2021) (Chair)

#### ***Committee Members***

Karen Parks, Alpha Theta, Wonder Lake (2023) (Secretary)

Kay Mason, Beta Pi, Latham (2023)

Martha Vache, Alpha Phi, Jacksonville (2021) (Vice-Chair)

Sharon Vinson, Zeta, Roscoe (Treasurer)

Dr. Debra LeBlanc, Beta Phi, Downers Grove (Immediate Past President/ex officio)

Beverley H. Johns, Alpha Phi, Jacksonville (President/ex officio)